

1. Open Adobe Audition, it should be located on the Taskbar or Desktop

To make sure that you have the proper workspace click on

Window -> Workspace -> Reset "Recording and Editing".

Start a new recording by clicking

New -> Audio File

Make sure to name your recording!!!





2. Click the red buton to start recording Click it again to pause, once more to resume.

Use the scroll mouse wheel to change the viewing size of your recording

Zoom In (Scroll Up)
Zoom Out (Scroll Down)

When zoomed out, click and drad this window to move through your recording

3. To move to a specific point in your recording clik and drag the marker obove the timeline.

To edit your recording, click and drag within the main window area to make a selection. You can delete selctions by hitting the delete key.

When saving make sure to have this location

Location: C:\Users\Student204-28\Desktop

